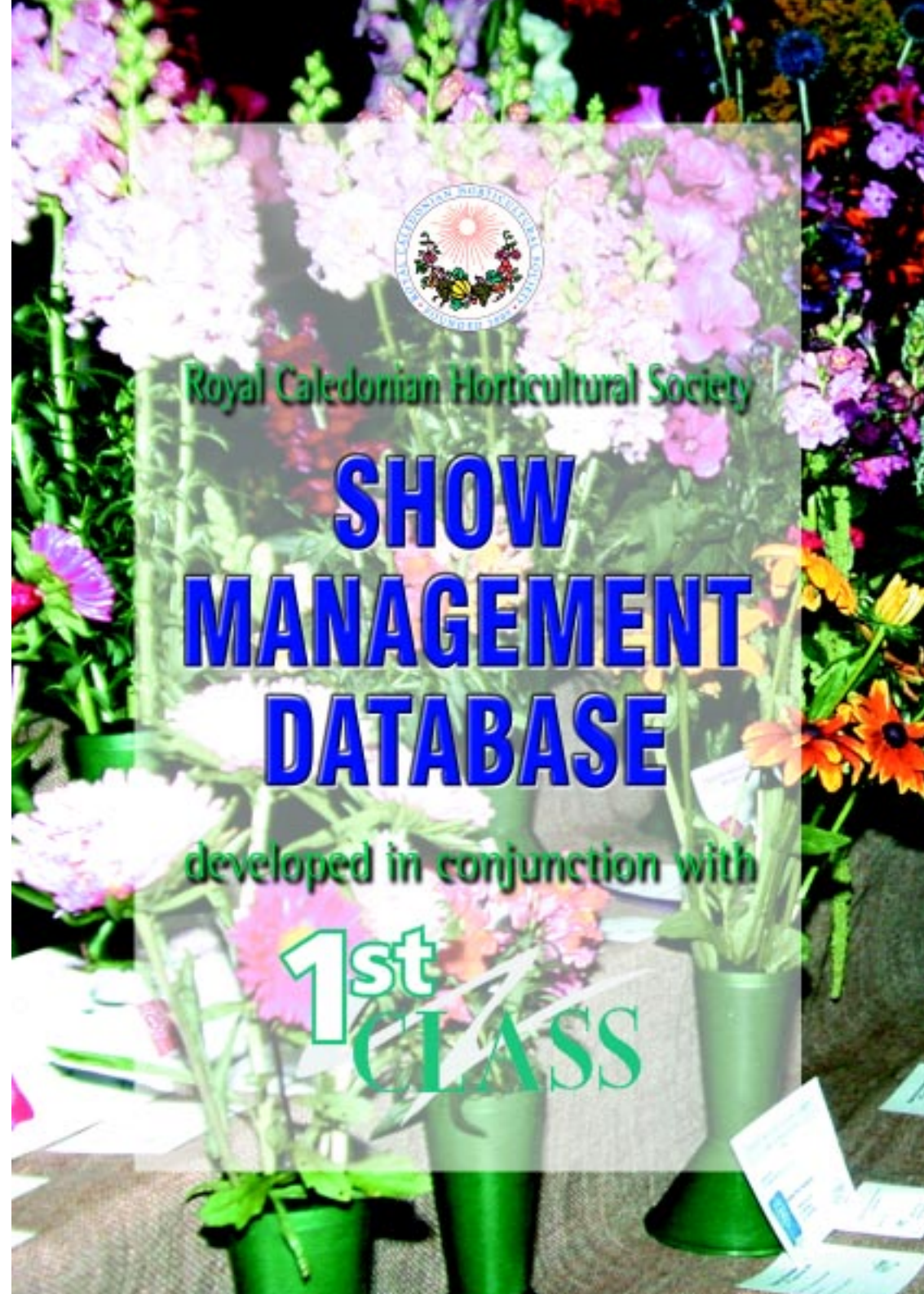


1<sup>st</sup> Class  
34 New Hunterfield  
GOREBRIDGE  
Midlothian  
EH23 4BD

Tel: 01875 823215

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# SHOW MANAGEMENT DATABASE

This database programme has been commissioned by the Royal Caledonian Horticultural Society and has been custom designed by 1<sup>st</sup> Class Databases.

The programme aims to simplify the arduous and often repetitive manual administration of Shows, has been designed to be user-friendly and requires minimal previous experience of computer use.

## Features of the programme:-

- an easy to manage screen format for entry of data, with minimal hassle and includes an **Option Select** format
- a database for the **Show Schedule**, which lists all Classes and Prize monies, and allows amendments from one year to the next to be made easily
- efficient storage and ready access to information, including mailing lists, of **past and present** exhibitors
- the effective administration of entry forms, coping easily with **late entrants**, **additions** and **deletions** printing **Exhibitors' cards** at the touch of a button
- the production at any time of a full **list of Exhibitors** in each Class
- pro-formas produced for **Stewards** to enter 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Prize Winners in each class from which inputting of details of Prize Winners, once judging is completed, is easily managed
- Prize Cards and Reports containing **full lists of Prize and Trophy Winners** in every Class easily provided
- a **quick and efficient calculation of total prize money** to be awarded to each winning exhibitor
- calculation of how many 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> prize places each entrant has in each Section and the total points awarded to each entrant in each Section where trophies are awarded in this way
- a clear and explicit guidelines booklet accompanies each CD
- stores membership details and can produce lists and address labels.

## System Requirements (minimum):-

Personal Computer with a Pentium Processor 166 MHz or above requiring minimum of 32 mb of ram and 200 mb of hard disc space and an Ink Jet or Laser Printer. (NB: If Access 2000 is installed requires only 10 mb of hard disk space).

Please note that 1<sup>st</sup> Class can make available specific customisation and additional features, on request and at extra cost.

Order Form, below, should be returned with remittance of £110 (£100 if Society affiliated to Royal Caledonian Horticultural Society or in membership of the Scottish Gardeners' Forum). (Price includes the CD, the Operating Guidelines, postage and packing) to:-

1<sup>st</sup> Class  
34 New Hunterfield  
Gorebridge  
Midlothian  
EH23 4BD

Tel: 01875 823215

E-mail: dawn.lawson@1stClass.uk.com

## Royal Caledonian Horticultural Society SHOW MANAGEMENT DATABASE ORDER FORM

Please supply me with one copy of the Show Management Database CD and Guidelines. I enclose payment of £110/£100\*, made out to 1<sup>st</sup> Class.

Name: ..... Position: .....

Society .....

Address: .....

Post Code: ..... Tel. No.: .....

Signed: ..... Date: .....

Please allow 28 days for delivery.

